

LAPA & TERRACE BOOKING SHEET - 2022



www.rietvleifarm.co.za

Please refer to RIETVLEI ZOO FARM Price List 2022.

Lapa Hire Fee excludes Day Visitor Entrance Fees.

*You need to pay Entrance Fees for your guests, over and above Venue Hire.

Entrance Fees: R40 per person, Children under 24 months - FREE.

You will receive ONE FREE PARKING PASS with your Lapa/Terrace Booking.

Report to the Farm Office on the morning to confirm your arrival, check your guest list and collect your Lapa/Terrace Parking Pass.

Cost is R50 per extra vehicle to park in the Picnic Park Area. FREE parking is available at the Main Entrance.

There is NO MUSIC ALLOWED on the farm January to September.

Music is allowed in October to December with prior arrangement with the office.

You can bring your own food and drinks. Visitors are to use the bins provided - PLEASE KEEP THE FARM CLEAN.

Payment for Lapa/Terrace is due on booking. Please read Cancellation Policy below.

Please SIGN and fax/email back the BOOKING SHEET to the FARM OFFICE together with Proof of Payment, Guest List and signed RULES.

Picnic Park Times: The Picnic Park Area is open from 9am to 5pm – Monday to Sunday. We are closed on 25 December and 1 January.

Visitors will not be allowed into the Picnic Park after 16h00.

Right of Admission is Reserved on the Farm. Any Guest misbehaving will be asked to leave.

All visitors entering the farm accept the indemnity. Rietvlei Zoo Farm will not be held liable for any loss or damages whatsoever.

VENUE HIRE DETAILS: (Complete)

Name of Lapa or Terrace: _____

Date of Function: _____

Type of Function: _____

Contact Person Name & Surname: _____

Cell: _____ Email: _____

COMPLETE BELOW:

Lapa / Terrace Venue Hire Cost: _____ R _____

Number Guests/Visitors: _____ @ R40 per person _____ R _____

(Please note that your guests will be charged at the entrance if you do not provide a guest list and pay for your guests prior to your event)

Total Amount Due: _____ R _____

PAYMENTS & BANK DETAILS:

FULL PAYMENT IS REQUIRED WHEN MAKING THE BOOKING. NO BOOKING IS CONFIRMED UNTIL PAYMENT IS RECEIVED.

Account Name: Rietvlei Zoo Farm (Pty) Ltd

Standard Bank - Southdale - 006405

Account No: 302401385

Please use your LAPA/TERRACE & DATE as reference when making a payment via eft and EMAIL confirmation.

CANCELLATION POLICY:

Bookings must be cancelled in writing before the event by email Rietvlei Zoo Farm - info@rietvleifarm.co.za.

A cancellation of the venue booking would result in a considerable loss for Rietvlei Zoo Farm.

Therefore the following Cancellation Policy applies:

Days prior to function date	Cancellation fee percentage	Exceptions
60-90 days	No Cancellation Fee	None
30-60 days	25% of quoted amount	None
15-30 days	50% of quoted amount	None
1-14 days	100% of quoted amount	None

You hereby understand and undertake:

- 1.To accept responsibility for any incidents arising from your event, function or gathering.
- 2.To pay for any damage/costs reasonably incurred in cleaning/restoring the venue to its original condition.
- 3.That there will be NO refunds paid back to you, should any guests not arrive.
- 4.There will be NO refunds paid back to you, due to bad weather.
5. You and your guest must adhere to the Farm Rules at all times.

Print Name: _____ Signature: _____ Date: _____

Please SIGN and email back to the FARM OFFICE together with Proof of Payment, Guest List and signed RULES.

FARM OFFICE is open daily from 08h30 to 17h00 | 079 041 1488 | info@rietvleifarm.co.za